

Disposal policy for Parliamentary social media channels

Introduction

The policy for social media channels contained in this document has been developed by the Parliamentary Archives following consultation with social media stakeholders in both House Administrations on the retention and archiving of social media channels.

Disposal instruction

Social media channels should be closed and deleted 6 months after last use of the account.

Preservation of social media channels

As part of the web archiving work, the Parliamentary Archives will continue to capture and preserve a small sample only of the social media channels to reflect and record the nature of Parliament's public engagement in a changing technological landscape. These samples will be captured approximately three times a year and will be limited to Parliament's contributions; i.e. not the whole conversations and not archiving external user's data. Accounts that will be archived are:

| Feed | URL |
|---------------------------------------|---|
| <i>Facebook UK Parliament</i> | http://www.facebook.com/pages/London-United-Kingdom/UK-Parliament/16553417732 |
| <i>Flickr UK Parliament</i> | http://www.flickr.com/photos/uk_parliament |
| <i>Twitter UK Parliament</i> | http://twitter.com/ukparliament |
| <i>Twitter House of Lords</i> | http://twitter.com/UKHouseofLords |
| <i>Twitter Parliamentary Archives</i> | http://twitter.com/UKParlArchives |

| | |
|--|---|
| <i>Twitter House of Commons</i> | https://twitter.com/HouseofCommons |
| <i>Twitter Visit Parliament</i> | https://twitter.com/visitparliament |
| <i>Twitter Your UK Parliament</i> | http://twitter.com/YourUKParl |
| <i>Twitter Parliamentary Education</i> | http://twitter.com/UKParlEducation |
| <i>Twitter Vote100</i> | https://twitter.com/ukvote |
| <i>Twitter ParliOUT</i> | https://twitter.com/ParliOUT |
| <i>YouTube UK Parliament</i> | https://www.youtube.com/user/UKParliament |
| <i>YouTube UK House of Lords</i> | https://www.youtube.com/user/ukhouseoflords |

Queries about the capture and preservation of social media channels should be directed to digitalpreservation@parliament.uk.

Policy review

This policy will be reviewed every two years. The next review will be in January 2019.