

**Management Board Expenses
July - September 2014**

Version 2

NAME	EXPENDITURE DATE	PURPOSE	MODE OF TRAVEL			ACCOMMODATION	HOSPITALITY	OTHER	TOTAL
			AIR	RAIL	TAXI/CAR				
			£	£	£	£	£	£	
David Beamish <i>Clerk of the Parliaments</i>									
	10 - 12 September 2014	Overnight accommodation for the Lord Speaker, David Beamish and Zana Paul during the Council of Europe speakers' conference in Oslo.				943.99		943.99	
Ed Ollard <i>Clerk Assistant</i>									
								Nil Return	
Simon Burton <i>Reading Clerk and Clerk of the Overseas Office</i>									
								Nil Return	
Lieutenant- General David Leakey CMG CBE MA <i>Gentleman Usher of the Black Rod</i>									
								Nil Return	
Andrew Makower <i>Finance Director</i>									
	18 September 2014	First Aid at Work Training Course					252.00	252.00	
Tom Mohan <i>Director of Human Resources</i>									
								Nil Return	
Elizabeth Hallam Smith <i>Director of Information Services and Librarian</i>									
								Nil Return	

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			AIR	RAIL	TAXI/CAR				
			£	£	£	£	£	£	£
Carl Woodall <i>Director of Facilities</i>									
	24 July 2014	Tea in the Peers Dining Room for CRS Gateway Team					19.60		19.60

* corporate credit card transaction

STATEMENT FOR D R BEAMISH

BARCLAYCARD COMMERCIAL
 PO BOX 4000
 SAFFRON ROAD
 WIGSTON LE18 9EN

Tel: 0800 008 008
 Outside UK: +44 1604 269452
 Fax: 01642 663636
 Online: www.barclaycard.co.uk/commercial

Company reference:
 Card number:
 Statement date:
 Page number:
 Monthly spend limit:
 Your reference:

471565 72050 87245
 5 October 2014
 3 of 18
 70029

Date	Description	VAT	Amount
12 Sep 2014	RADISSON BLU SC OSLO	(N) 0.00	943.99
150974830654	LODGING, HOTELS, MOTELS, RESORTS 9,470.00 NORWEGIAN KRONE, Ref exch rate 10.0319; Includes 2.95% Forex fee of £27.05; Purchase Date 12-09-14		
1 new purchases / cash advances. Total of spending.			£943.99

E = Evidence for VAT reclaim; N = Not evidence. (For further information, please refer to the VAT reports sent to your card administrator.)

MR D R BEAMISH
 FINANCE DEPARTMENT
 HOUSE OF LORDS
 MILLBANK HOUSE
 WESTMINSTER
 SW1A 0PW