



# HOUSE OF LORDS

## Management Board

17th Meeting  
Wednesday 10 December 2014

### MINUTES

<b>Present:</b>	David Beamish	Clerk of the Parliaments
	Liz Hallam Smith	Information Services
	David Leakey	Black Rod's Department
	Andrew Makower	Financial Resources
	Matthew Taylor	Acting Director of Parliamentary ICT
	Tom Mohan	Human Resources
	Edward Ollard	Parliamentary Services
	Simon Burton	Corporate Services
	Carl Woodall	Facilities

**Apologies:** Liz Hewitt

<b>In attendance:</b>	Fiona Smith	Head of Property & Office Services
	Helen Arkell	Principal Estates Manager, PED

## I Parliamentary Estates Masterplan [RESERVED]

**MB/2014/105**

- 1.1 Helen Arkell presented the slides concerning the Fielden House options appraisal.
- 1.2 The Board discussed the options. Option 2, in particular, was endorsed, with the involvement of the Archives Accommodation Programme. Some Board members expressed concerns about proceeding further with option 3 while others considered that this option should be kept open. It was suggested that this option should be broadened to cover general education, outreach and visitor use, and that reference to the number of educational visits per year should be removed, to avoid mixed messages around the current Education Centre project.
- 1.3 The Board discussed the Parliamentary Estates Masterplan and noted the intention that it should act as a "wrapper" for Restoration and Renewal. The Board also noted that an Estates Strategy would be considered in early 2015, with the findings of the Speaker's Commission on Digital Democracy likely to be published during the same period.
- 1.4 Carl Woodall noted the present method for the allocation of accommodation on the Lords part of the estate and suggested that a working group could be established to consider the development of a more rational, logical and equitable model for future allocation. The Board noted the role of the Accommodation Steering Group.

1.5 The Board noted the BPG's intention to conduct work on the nexus of strategic plans across the Administration, including the accommodation strategy, and how to ensure these were in accordance with the strategic objectives. David Beamish and Simon Burton agreed to discuss this work further following the meeting.

1.6 The Board **agreed**:

- To explore the possibility of holding a joint seminar with the House of Commons Management Board to consider the Parliamentary Estates Masterplan.
- Not to rule out any of the options in the Fielden House options appraisal subject to financial restraint and to the need for clarity of objectives around the current Education Centre project.
- To aim to explore the possibilities surrounding the use of Abingdon Green following the end of the underground car park lease.
- To invite the views of member committees on the Parliamentary Estates Masterplan following the General Election, without complicating the consideration of the Restoration and Renewal options during the same period.

1.7 The Board commended the work of Feilden+Mawson on the development of the Parliamentary Estates Masterplan.

## 2 Any other business

2.1 The Board **took note** of the joint seminar on the Relocation Contingencies Programme scheduled to take place on Friday 12 December, which members of both Management Boards had been invited to attend.

**Next Meeting:** Wednesday 14 January 2015 at 10.00am

Management Board Secretary  
10 December 2014

## ACTIONS

Meeting date	Minute item	Action	Owner	Deadline/ Status
10 December	1.5	David Beamish and Simon Burton to discuss the BPG's intention to conduct work on the nexus of strategic plans across the Administration and how to ensure these were in accordance with the strategic objectives.	DRB/ SPB	