
Supply Estimate 2013-14
House of Commons: Administration

Main Supply Estimate

Main Supply Estimate

for the year ending 31 March 2014

Supply Estimate House of Commons: Administration

*Presented to the House of Commons pursuant to section 3
of the House of Commons (Administration) Act 1978.*

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Section 1. Introduction

1. Supply Estimates are the means by which the House makes provision for its spending each year. The Main Estimates start this process and are presented to Parliament around the start of the financial year to which they relate.

2. The relationship between Supply Estimates and the administrative control arrangements, and the way in which Parliament considers the Supply Estimates are described in the Central Government Supply Estimates 2013-14 (HC1074). The arrangements for the House's own Administration Estimate broadly follow the same pattern, with the exception of adopting a Department Expenditure Limit equivalent (DEL equivalent) instead of a Departmental Expenditure Limit (DEL) and annually managed Expenditure (AME) limit for all administration expenditure.

2013-14 Main Supply Estimates

3. The total resource expenditure for which authority is sought in the 2013-14 Main Estimate for the House of Commons: Administration is £218.0 million and capital spend of £32.8 million. The provision for expenditure on a resource basis in 2012-13 was reduced from £224.0 million to £216.5 million as a result of a one-off accounting adjustment of £7.5 million following a revaluation of the Parliamentary Estate.

Section 2. Summary of resource-based Supply arrangements

1. Parliament is asked to approve the consumption of resources and capital, as well as the spending of cash, under the authority of the House of Commons (Administration) Act 1978 as amended by the Government and Resources and Accounts Act 2000.

Structure 2. The Estimate at Section 5 is accompanied by explanatory notes containing basic information intended to put it into context, including a general description of the expenditure involved, and an explanation of the Accounting Officer's responsibilities for the Estimate.

3. The core elements of the Estimate, which consist of the sums and services to be voted in the resource-based Main Supply Estimate, are produced in three parts.

Part I 4. Part I of the Main Supply Estimate contains the following :

- (i) the net provision in resource, capital and cash sought;
- (ii) any amounts which have already been allocated in the Vote on Account.
- (iii) a formal description of the services to be financed from the Estimate and the income to be used to offset gross spending (known as its Ambit); and
- (iv) who will account for the Estimate.

5. The net resource, capital and cash expenditure limits and the Expenditure and Income ambits will be reproduced in the Supply and Appropriation Act. Together they provide the statutory authority for the expenditure.

Parts II and III 6. These sections provide a breakdown of the expenditure for which approval is sought and are accompanied by the Statement of Comprehensive Net Expenditure & Reconciliation Table. The Estimate and supporting statements provide an explanation of the expenditure that the House of Commons proposes to finance from funds made available by Parliament.

Section 3. Supply Estimates and the control of public expenditure

1. The Central Government Supply Estimates provide details of the resource-based system for the control of public expenditure. The House of Commons: Administration Estimate follows the same broad principles.

Section 4. Parliamentary Procedure

1. Parliament's consideration of the Supply Estimates is part of its Supply procedure, by which it approves all requests for funds.
2. The process consists of a number of stages and full details are provided in the Central Government Supply Estimates. The House of Commons: Administration Estimate follows the same broad principles.

Section 5. House of Commons Supply Estimate

Introduction

1. This Estimate covers the planned budgetary expenditure of the House of Commons. The main costs of salaries and allowances paid to Members of Parliament are met through the Estimate laid by the Independent Parliamentary Standards Authority. Other costs incurred on behalf of Members are met through the Members Estimate which is laid as part of the Central Government Supply Estimates.

3. The expenditure is broken down between resource and capital, all of which is voted.
4. The net cash requirement is shown as a single total.

Part I

	Voted	Non-Voted	Total
£			
Departmental Expenditure Limit equivalent			
Resource	218,000,000	-	218,000,000
Capital	32,800,000	-	32,800,000
Non-Budget Expenditure	-	-	-
Total Net Budget			
Resource	218,000,000	-	218,000,000
Capital	32,800,000	-	32,800,000
Net cash requirement	203,800,000	-	203,800,000

Amounts required in the year ending 31 March 2014 for expenditure by the House of Commons: Administration on:

Departmental Expenditure Limit equivalent:Expenditure arising from:

General administration including staff costs, accommodation, stationery, printing, security, broadcasting, IT, catering, general expenses and associated non-cash costs;

Some travel costs of Members of Parliament in connection with select committees and delegations to international parliamentary assemblies;

Costs incurred on international parliamentary activities, and grants-in-aid to the History of Parliament Trust, certain parliamentary bodies and to the Association of Former Members of Parliament.

Income arising from:

Catering receipts, rental income, sales of goods and services, fees received and receipts in connection with parliamentary activities.

The Clerk of the House of Commons will account for this Estimate.

Part I

	Total	Allocated in Vote on Account (HC909)	Balance to Complete
			£
Departmental Expenditure Limit equivalent			
Resource	218,000,000	100,800,000	117,200,000
Capital	32,800,000	13,905,000	18,895,000
Non-Budget Expenditure	-	-	-
Total Net Budget			
Resource	218,000,000	100,800,000	117,200,000
Capital	32,800,000	13,905,000	18,895,000
Net cash requirement	203,800,000	90,720,000	113,080,000

Part II: Subhead detail

£000

2013-14 Plans						2012-13 Provision	
Resources Administration			Capital			Resources Administration	Capital
Gross 1	Income 2	Net 3	Gross 4	Income 5	Net 6	Net 7	Net 8
Departmental Expenditure Limit equivalent							
230,000	-12,000	218,000	32,800	-	32,800	216,500	22,400

Part II: Resource to cash reconciliation

	£000		
	2013-14 Plans	2012-13 Provision	2011-12 Outturn
Net Resource Requirement	218,000	216,500	201,187
Net Capital Requirement	32,800	22,400	9,357
Accruals to cash adjustments:			
<i>Adjustments to remove non-cash items:</i>			
Depreciation	-14,500	-15,500	-15,984
Loss/gain on revaluation	-	7,500	20,342
Provisions (new and adjusted)	-46,400	-43,700	-39,595
Other non-cash items	-100	-100	-142
<i>Adjustments to reflect movements in working balances:</i>			
Increase (+) / decrease (-) in stock	-	-	178
Increase (+) / decrease (-) in debtors	-	-	-464
Increase (-) / decrease (+) in creditors	-	-	5,992
Use of provisions	14,000	6,000	8,303
Total accrual to cash adjustments	-47,000	-45,800	-21,370
Net Cash Requirement	203,800	193,100	189,174

Part III Note A
Statement of Comprehensive Net Expenditure & Reconciliation Table

	2013-14 Plans	2012-13 Provision	£'000 2011-12 Outturn
Gross Administration Costs	230,000	228,700	212,438
Less: income	-12,000	-12,200	-11,251
Total Net Administration Costs	218,000	216,500	201,187
Total Net Operating Costs	218,000	216,500	201,187
Total Resource Budget	218,000	216,500	201,187
Total Resource Estimate	218,000	216,500	201,187

Part III Note B
Analysis of Income

	2013-14 Plans	2012-13 Provision	£'000 2011-12 Outturn
Voted Departmental Expenditure Limit equivalent			
Administration: catering receipts, rental income, sales of goods and services, fees received and receipts in connection with parliamentary activities sales of goods and services	-12,000	-12,200	-11,251
Total Voted Resource Income	-12,000	-12,200	-11,251

Part III Note C
Analysis of Consolidated Fund Extra Receipts

No CFER income or receipts are expected in 2013-14 and 2012-13 or were received in 2011-12

Part III Note D

Explanation of Accounting Officer responsibilities

The Clerk of the House of Commons, Sir Robert Rogers KCB, has been appointed as Accounting Officer for the House of Commons: Administration Estimate.

He has personal responsibility for the preparation of the House of Commons Administration Resource Accounts, and is also responsible for the use of public money and stewardship of assets. In discharging these responsibilities, particular regard is given to:

- Observing any accounting and disclosure requirements and applying suitable accounting policies on a consistent basis;
- Making judgements and estimates on a reasonable basis;
- Stating whether applicable accounting standards as set out in the House of Commons Financial Reporting Manual have been followed, and explain any material departures in the accounts; and
- Preparing the accounts on a going concern basis.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which an Accounting Officer is answerable, for keeping proper records and for safeguarding the House's assets, are set out in *Managing Public Money* issued by the Treasury.



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