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# **Supply Estimate 2011-12**

*for the year ending 31 March 2012*

## **Supplementary Estimate**

### **House of Commons: Administration**

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*for the year ending 31 March 2012*

## **Supplementary Estimate**

### **House of Commons: Administration**

Presented by the Speaker on behalf of the  
House of Commons Commission. Pursuant to Section 3  
of the House of Commons (Administration) Act 1978

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**Contents**

	Page
Section 1 Introduction	4
Section 2 House of Commons: Administration Supplementary Estimate	5

## Section 1. Introduction

1. Supply Estimates are the means by which the House makes provision for its spending each year. The Main Estimates are presented to Parliament around the start of the financial year to which they relate. In addition, there is an opportunity to present a Supplementary Estimate towards the financial year end.

2. Section 7(3) of the Supply and Appropriation (Main Estimates) Act 2011 explained that a Departmental Expenditure Limit equivalent (DEL equivalent), rather than a Departmental Expenditure Limit (DEL) and Annually Managed Expenditure (AME) limit, has been adopted for all House of Commons Administration expenditure.

3. Further information on the resource based supply arrangements is provided in the Main Estimate (HC935).

4. The Supplementary Estimate is required for the following purpose:

<b>Change in voted provision and cash</b>	<b>Increases</b>	<b>Reductions</b>	<b>Total</b>
A technical accounting adjustment arising from the revaluation of land and buildings	–	–19,600,000	–19,600,000
<b>Total change in voted net DEL equivalent</b>	–	<b>–19,600,000</b>	<b>–19,600,000</b>
Revisions to net cash requirement reflect not only changes to resources and capital as set out above, but also any movements on stocks, debtors and creditors			
<b>Total change in Net cash requirement</b>	–	–	–

## Section 2. House of Commons: Administration Supplementary Estimate

### Part 1

	£		
	Voted	Non-Voted	Total
<b>DEL equivalent</b>			
Resource	-19,600,000	-	-19,600,000
Capital	-	-	-
<b>Total net resource adjustment</b>	<b>-19,600,000</b>	<b>-</b>	<b>-19,600,000</b>
<b>Total net cash adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>

Supplementary amounts required in the year ending 31 March 2012 for expenditure by the House of Commons: Administration on:

#### **Departmental Expenditure Limit equivalent:**

Expenditure arising from: general administration including staff costs, general expenses, stationery, printing, security, broadcasting, IT, catering and accommodation services; and associated non-cash costs; and some travel costs of Members of Parliament in connection with select committees and delegations to international parliamentary assemblies; costs incurred on international parliamentary activities, and grants-in-aid to the History of Parliament Trust, certain parliamentary bodies, and to the Association of Former Members of Parliament.

Income arising from: catering receipts, rental income, sales of goods and services, fees received and receipts in connection with parliamentary activities.

The cost of Members' salaries, allowances and other related expenditure will be borne between the Independent Parliamentary Standards Authority Estimate and the House of Commons Members Estimate.

**The Clerk of the House of Commons** will account for this Estimate.

**Part II: Changes Proposed****£'000**

	Present		Net Resources Changes		Revised		Net Capital Changes		
	Admin	Prog	Admin	Prog	Admin	Prog	Present		Revised
	1	2	3	4	5	6	7	8	9
<b>DEL equivalent</b>									
<b>Voted expenditure</b>									
	228,000	–	–19,600	–	208,400	–	20,000	–	20,000
<b>Non-voted expenditure</b>									
	–	–	–	–	–	–	–	–	–
<b>Total spending in DEL equivalent</b>									
	<b>228,000</b>	<b>–</b>	<b>–19,600</b>	<b>–</b>	<b>208,400</b>	<b>–</b>	<b>20,000</b>	<b>–</b>	<b>20,000</b>

**£'000**

	Present Plans	Changes	Revised Plans
<b>Net cash requirement</b>	<b>193,300</b>	<b>–</b>	<b>193,300</b>

**Part II: Revised subhead detail including additional provision****£'000**

<b>Revised Plans</b>								
<b>Resources</b>						<b>Capital</b>		
Gross 1	Administration Income 2	Net 3	Gross 4	Programme Income 5	Net 6	Gross 7	Income 8	Net 9
<b>DEL equivalent</b>								
<b>Voted expenditure</b>								
219,800	-11,400	208,400	-	-	-	20,000	-	20,000
<b>Non-voted expenditure</b>								
-	-	-	-	-	-	-	-	-
<b>Total spending in DEL equivalent</b>								
219,800	-11,400	208,400	-	-	-	<b>20,000</b>	-	20,000



**Part II: Resource to cash reconciliation**

	<b>£'000</b>		
	<b>Present Plans</b>	<b>Changes</b>	<b>Revised Plans</b>
<b>DEL equivalent:</b>			
<b>Net Resource Requirement</b>	<b>228,000</b>	<b>-19,600</b>	<b>208,400</b>
<b>Net Capital Requirement</b>	<b>20,000</b>	–	<b>20,000</b>
<b>Accruals to cash adjustments</b>			
<i>Adjustments to remove non-cash items:</i>			
Depreciation	-16,500	–	-16,500
Loss/gain on revaluation	–	19,600	19,600
Provisions (new and adjusted)	-43,500	–	-43,500
Other non-cash items	-100	–	-100
<i>Adjustments to reflect movements in working balances:</i>			
Increase (+) / Decrease (-) in stock	–	–	–
Increase (+) / Decrease (-) in debtors	–	–	–
Increase (-) / Decrease (+) in creditors	–	–	–
<i>Provisions:</i>			
Use of provisions	5,400	–	5,400
<b>Total accruals to cash adjustment</b>	<b>-54,700</b>	–	<b>-35,100</b>
<b>Net Cash Requirement</b>	<b>193,300</b>	–	<b>193,300</b>

**Part III: Note A – Forecast Operating Cost Statement & Reconciliation Table**

	<b>£'000</b>
	<b>Revised Plans</b>
Gross Administration Costs	219,800
<i>Less:</i>	
Income	–11,400
<b>Net Administration Costs</b>	<b>208,400</b>
Gross Programme Costs	–
<i>Less:</i>	
Non-budget income	–
<b>Net Programme Costs</b>	<b>–</b>
<b>Total Net Operating Costs</b>	<b>208,400</b>
<i>Of which:</i>	
Resource DEL equivalent	208,400
Capital DEL equivalent	20,000
<i>Adjustments to remove:</i>	
Capital DEL equivalent	–20,000
<b>Total Resource Budget</b>	<b>208,400</b>
<i>Of which:</i>	
Resource DEL equivalent	208,400
<i>Adjustments to remove:</i>	
Consolidated Fund Extra Receipts in the resource budget	–
<b>Total Resource (Estimate)</b>	<b>208,400</b>

### **Part III: Note B – Further explanations on the Estimate**

#### **Analysis of Consolidated Fund Extra Receipts (CFER)**

There are no planned CFERs for 2011-12.

#### **Explanation of Accounting Officer responsibilities**

The Clerk of the House of Commons, Robert Rogers, has been appointed as Accounting Officer for the House of Commons: Administration Estimate, with overall responsibility for preparing Estimates for the House of Commons. He succeeded the former Clerk, Malcolm Jack, in the role on 1 October 2011.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which an Accounting Officer is answerable, for keeping proper records and for safeguarding the House's assets, are broadly in line with those set out in the Accounting Officers' Memorandum issued by the Treasury and published in *Managing Public Money*.

#### **Accounting policies**

The 2011-12 Estimate has been prepared on the basis of International Financial Reporting Standards.

#### **Contingent liabilities and assets**

The House of Commons had works of art on loan from various collections indemnified to the value of £2,078,000 and personal injuries claims of £21,000 at the 31 March 2011.

#### **Grants-in-Aid**

These total £1,810,000 and represent payments to various Parliamentary bodies, the History of Parliament Trust and a modest grant-in-aid to the Association of Former Members of Parliament.



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