

**MANAGEMENT BOARD****Update on the introduction of an incident management process and associated framework**

*Paper from the Business Continuity Policy Steering Group*

1. At its meeting in November the Board discussed the implications of introducing an incident management system based on the Gold, Silver and Bronze protocols. Since then, further work has been done to see how this system could be introduced.
2. [s.24, s.38]
3. [s.24, s.38]
4. The BCPSG are also examining the implications of the new Commons structure and how existing plans need to be transferred or integrated into the new ways of working. Directors General will be consulted over the coming weeks on this aspect.
5. The framework will help the need for gold, and the post most appropriate to act as gold, to be identified quickly. But there is an additional need to decide on who the appropriate person to be contacted in an out-of-hours emergency should be. Black Rod is the appropriate person in the Lords; the BCPSG has not expressed a view on the appropriate person in the Commons.

[s.40]

January 2008