

**Agenda for the Management Board meeting to be held on  
Thursday 10 May 2012 at 3.30 pm  
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [3.30 pm]  
MB2012.P.47 – Actions from previous meetings
- 2. Performance and risk** [3.35 pm]  
MB2012.P.48 – Performance and Risk Report  
*Rachel Harrison will attend for this item*
- 3. Risk Management Project update** [3.50 pm]  
MB2012.P.49 – Risk Management Project update  
*Rachel Harrison will attend for this item*
- 4. Board appointments** [4.05 pm]  
MB2012.P.50 – Appointment of second non-executive Board member
- 5. Oral updates from Directors General** [4.10 pm]
- 6. HRPPP update** [4.30 pm]  
MB2012.P.51 – HRPPP update  
*David Scullion will attend for this item*
- 7. Environmental Management** [4.50pm]  
MB2012.P.52 – Environmental Management  
*Charlotte Simmonds will attend for this item*
- 8. Alcohol policy** [5.10 pm]  
MB2012.P.53 – Alcohol policy
- 9. Portcullis House atrium review** [5.25pm]  
MB2012.P.54 – Portcullis House atrium review  
*John Greenaway will attend for this item*
- 10. Counter Fraud Function: update on risks and activities** [5.45pm]  
MB2012.P.55 – Counter Fraud update on risks and activities
- 11. Any other business** [6.00pm]

**Matthew Hamlyn**

Secretary  
3 May 2012

**Take-note papers:**

MB2012.P.56 – Taxable benefits

MB2012.P.57 – Security and accessibility during the Olympics

MB2012.P.58 – Annual report of HR indicators for 2011/12

MB2012.P.59 – Savings programme: Print2Web update