

**Agenda for the Management Board meeting to be held on
Wednesday 14 September 2011 at 4.00 pm
in the Clerk of the House's office**

- | | |
|--|------------------|
| 1. Matters arising from previous meetings | [4.00 pm] |
| MB2011.P.74 – Actions from previous meetings | |
| 2. Risk and performance | [4.05 pm] |
| MB2011.P.75 –Performance and Risk Report | |
| MB2011.P.76 – 2011/12 Budget Forecast Outturn Report | |
| 3. Oral updates from Directors General | [4.15 pm] |
| 4. Medium Term Investment Plan/Business Case approval process | [4.25 pm] |
| MB2011.P.77 - MTIP 2012/13 to 2015/16 & Business Case Approval Process | |
| 5. Savings programme: consultation | [4.45 pm] |
| MB2011.P.78 – | |
| <i>Elizabeth Honer will attend for this item</i> | |
| 6. Senior staffing review – final report | [5.00 pm] |
| MB2011.P.79 | |
| <i>Philippa Helme will attend for this item</i> | |
| 7. Savings programme: HR mechanisms | [5.15 pm] |
| MB2011.P.80 | |
| <i>Heather Bryson will attend for this item</i> | |
| 8. Staff survey | [5.30 pm] |
| MB2011.P.81 | |
| <i>Heather Bryson will attend for this item</i> | |
| 9. Annual report of people indicators | [5.45 pm] |
| MB2011.P.82 | |
| <i>Heather Bryson will attend for this item</i> | |
| 10. Leading for Parliament | [5.55 pm] |
| MB2011.P.83 | |
| <i>Janet Rissen will attend for this item</i> | |
| 11. Business and strategic planning | [6.05 pm] |
| MB2011.P.84 | |
| 12. Any other business | [6.15 pm] |

Matthew Hamlyn
Secretary

8 September 2011