

**Agenda for the Management Board meeting to be held on  
Thursday 18th June 2009 at 4:00pm  
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [4.00 pm]  
MB2009.P.58 – Actions from previous meetings
- 2. Risk and performance** [4.05 pm]  
*The Board is asked to consider [s.36(2)(b) and s.36(2)(c)] papers on staff numbers and risks relating to general election planning.*  
[s.36(2)(b) and s.36(2)(c)]  
MB2009.P.60 – Update on staff numbers  
MB2009.P.61 – General Election Planning Update
- 3. Oral up-dates from Directors General** [4.25 pm]
- 4. Business Planning** [4.35 pm]  
*The Board is asked to consider a paper from the Office of the Chief Executive and the Department of Resources reviewing the progress of corporate business planning*  
MB2009.P.62 – Business Planning 2010/11 to 2012/13
- 5. [s.24, s.36(2)(b) and s.36(2)(c)]** [4.55 pm]
- 6. Estates** [5.10 pm]  
*The Board is asked to consider papers from the Department of Facilities*  
MB2009.P.64 – The Parliamentary Estates Strategy – Progress Update  
[s.24, s.36(2)(b) and s.36(2)(c)]  
[s.24, s.36(2)(b) and s.36(2)(c)]  
[s.24, s.36(2)(b) and s.36(2)(c)] and [s.44]
- 7. Environment** [5.40 pm]  
*The Board is asked to consider a paper from the Head of Fire Safety and Environment*  
MB2009.P.68 – Environmental reporting and Carbon Reduction Commitment
- 8. Any Other Business**

**Philippa Helme**

Secretary

12/06/2009

*Take Notes*

MB2009.P.69 – House of Lords Information Committee: People and Parliament Enquiry

MB2009.P.70 – Business Case Guidance