

22 April 2010

PARLIAMENTARY GENERAL ELECTION, 6 MAY 2010

Dear Returning Officer

Please find enclosed an envelope marked "IMPORTANT INFORMATION FOR MEMBERS OF PARLIAMENT". The envelope contains full details of initial arrangements Members will need to make at the start of the new Parliament.

Please can you ensure the envelope(s) reach the successful candidate(s) in the Parliamentary General Election of 2010 immediately after the declaration of the result?

I should be grateful if you would acknowledge receipt of letter this by email to communicationsoc@parliament.uk.

If you have any queries, please contact Marianne Cwynarski in my office on 020 7219 8135 or by email cwynarskim@parliament.uk.

Yours sincerely,

A handwritten signature in black ink that reads "Malcolm Jack". The signature is written in a cursive style with a long horizontal stroke at the end.

Malcolm Jack
Clerk of the House and Chief Executive