

**Agenda for the Management Board meeting to be held on
Thursday 12 September 2013 at 3.30 pm
in the Clerk of the House's Office**

(please note change from usual venue)

*(This will be Alex Jablonowski's last meeting;
Tom Goldsmith, incoming Board Secretary, will attend the meeting)*

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|---|-----------------|
| 1. Matters arising from previous meetings | [3.30pm] |
| MB2013.P.76 – Actions from previous meetings | |
| 2. Performance and risk | [3.35pm] |
| MB2013.P.77 – Performance and Risk Report
MB2013.P.78 – Financial outturn report | |
| 3. Oral updates from Board members | [4.00pm] |
| 4. Staff survey | [4.30pm] |
| MB2013.P.79 – Staff survey 2013: outcome and next steps | |
| <i>Gavin Berman, Jo Regan and representatives of the survey
company will attend for this item</i> | |
| 5. Pay and reward | [5.00pm] |
| <i>Reg Perry will attend for this item</i> | |
| 6. Programme and Project Assurance | [5.30pm] |
| MB2013.P.80 – Programme and Project Assurance Office annual report | |
| 7. Estates Strategy | [5.45pm] |
| MB2013.P.81 – Estates Strategy update | |
| 8. Any other business | [6.00pm] |

Matthew Hamlyn

Secretary

5 September 2013

Take-note papers:

MB2013.P.82 – Savings Programme monitoring report

MB2013.P.83 – Draft 2014–15 Estimate and Medium Term Financial Plan