

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD ON 21 MARCH 2017

Present:

Ian Ailles, Director General House of Commons (Chair)
Myfanwy Barrett, Finance Director, and Director General Corporate Services
David Natzler, Clerk of the House and Head of the House Service

In attendance:

Marianne Cwynarski, Secretary to the Commission
Sarah Petit, Secretary to the Executive Committee
James Mirza-Davies, Assistant Secretary to the Executive Committee
Rob Greig, Director of the Parliamentary Digital Services

1. House of Commons Commission

1.1 The Committee discussed actions arising from the Commission meeting on 20 March.

2. Cyber Security

2.1 Rob Greig informed the Committee of the progress made towards completing work in relation to cyber security.

3. IR35

3.1 The Committee discussed the impact of changes to the IR35 legislation, and specifically HMRC's definition of substitution, to ensure that this is interpreted consistently throughout the organisation.

3.2 The Committee agreed that it does not expect potential substitutes for contractors to be pre-cleared by security and that it accepts that a period of time will be needed for security clearance.

4. Governance Review terms of reference

4.1 Sarah Petit updated the Committee on the proposed terms of reference for the Governance Review, which is being undertaken primarily to review the governance arrangements introduced by the Director General's Review, one year after they were implemented.

4.2 The Committee agreed the terms of reference, methods and outputs for the review as outlined in the paper and requested that the non-executive members of the Commission be consulted as part of the review.

5. Joint Commissions

5.1 The Committee discussed papers for the meeting of the Joint Commissions to be held later that month.