



## HOUSE COMMITTEE

### MINUTES

Present:

L. Alderdice  
L. Baker of Dorking  
L. Brabazon of Tara  
L. Craig of Radley  
B. D'Souza  
B. Hayman (Chairman)  
B. Hollis of Heigham  
B. McIntosh of Hudnall  
B. Royall of Blaisdon  
L. Strathclyde  
L. Wakeham

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Lord Shutt of Greetland

together with the Clerk of the Parliaments.

Apologies were received from Lord McNally.

Also present: David Leakey (Black Rod), Jonathan Smith (Head of Finance), Philippa Tudor (Finance Director), Rhodri Walters (Reading Clerk) and Carl Woodall (Director of Facilities).

The Committee met at 4.00pm on Tuesday 22 March in Committee Room 2A.

### **I. MINUTES OF THE LAST MEETING**

The Committee *agreed* the minutes of the last meeting.

### **2. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING**

The Reading Clerk reported to the Committee on ongoing work towards the establishment of an International Relations Directorate (IRD). The IPU UK Branch had recently decided not to join the IRD and the CPA UK Branch was set to come to a decision about its involvement shortly.

The Clerk of the Parliaments briefly updated the Committee on the issue related to the reimbursement of expenses incorrectly claimed.

The Committee *took note*.

### **3. RECORDING OF ATTENDANCES BY MEMBERS IN THE CHAMBER**

The Clerk of the Parliaments spoke to his memorandum (H/10-11/44) RESERVED.

Further consideration of these issues was required and it was *agreed* that the Clerk of the Parliaments would return to the Committee in due course with a paper setting out a broad range of options for improving the system of recording attendance of Members.

### **4. HOUSE OF LORDS BUSINESS PLAN 2011/12**

The Reading Clerk spoke to his memorandum (H/10-11/45) RESERVED.

The Committee *approved* the corporate business plan for the House of Lords administration for 2011/12.

### **5. FINANCIAL SUPPORT FOR MEMBERS: DISABILITIES**

The Clerk of the Parliaments provided an oral update.

The Clerk reported to the Committee that he had recently held discussions with the Senior Consultant (Occupational Physician) in which it had been decided that the Senior Consultant would carry out assessments of Members with disabilities in order to identify the level of support that they required to participate in the work of the House. A framework setting out policy on disability support was being drawn up, in consultation with the Senior Consultant, and would be considered at the Committee's next meeting.

### **6. ADDITIONAL SUPPORT ON DELEGATION BUSINESS DUE TO DISABILITY**

The Clerk of the Parliaments spoke to his memorandum (H/10-11/46) RESERVED.

The Committee agreed additional financial support for a Member on delegation business due to disability on an interim basis, pending the outcome of a wider review of disability support (see 5 above).

### **7. CLERK OF THE PARLIAMENTS' BRIEFING**

The Clerk of the Parliaments spoke to his memorandum ([H/10-11/47](#)).

The Committee *took note*.

### **8. ANY OTHER BUSINESS**

The Committee paid tribute to the outstanding service to Parliament over four decades of the outgoing Clerk of the Parliaments at this, his last meeting of the Committee.

April 2011

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