The Committee will meet on **Tuesday 22 March at 4:00pm in Committee Room 2A.**

1. **MINUTES OF THE LAST MEETING**

2. **MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING**

3. **RECORDING OF ATTENDANCES BY MEMBERS IN THE CHAMBER**
   A memorandum by the Clerk of the Parliaments is attached (H/10-11/44) RESERVED

4. **HOUSE OF LORDS BUSINESS PLAN 2011/12**
   A memorandum by the Reading Clerk and the draft Plan are attached (H/10-11/45) RESERVED

5. **FINANCIAL SUPPORT FOR MEMBERS: DISABILITIES**
   The Clerk of the Parliaments will provide an oral update.

6. **ADDITIONAL SUPPORT ON DELEGATION BUSINESS DUE TO DISABILITY**
   A memorandum by the Clerk of the Parliaments is attached (H/10-11/46) RESERVED

7. **CLERK OF THE PARLIAMENTS’ BRIEFING**
   A memorandum by the Clerk of the Parliaments is attached (H/10-11/47)

8. **ANY OTHER BUSINESS**