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# House of Commons: Administration Supply Estimate 2024-25

## Main Supply Estimate

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# **House of Commons: Administration Supply Estimate 2024-25**

## **Main Supply Estimate**

**for the year ending 31 March 2025**

*Presented to the House of Commons pursuant to section 3  
of the House of Commons (Administration) Act 1978.*

*Ordered by the House of Commons to be printed on 21 May 2024*

HC 741

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## SECTION 1. INTRODUCTION

1. Supply Estimates are the means by which the House makes provision for its spending each year. The Main Estimates start this process and are presented to Parliament around the start of the financial year to which they relate.

2. The relationship between Supply Estimates and the administrative control arrangements, and the way in which Parliament considers the Supply Estimates are described in the Central Government Supply Estimates. The arrangements for the House's own Administration Estimate broadly follow the same pattern, with the exception of adopting a Departmental Expenditure Limit equivalent (DEL equivalent) instead of a Departmental Expenditure Limit (DEL) and Annually Managed Expenditure (AME) limit for all administration expenditure.

**2024-25 Main Supply Estimates** 3. The total voted resource expenditure for which authority is sought in the 2024-25 Main Estimate for the House of Commons: Administration is £421.5m million resource, and £165.5 million capital.

## SECTION 2. SUMMARY OF RESOURCE-BASED SUPPLY ARRANGEMENTS

1. Parliament is asked to approve the consumption of resources and capital, as well as the spending of cash, under the authority of the House of Commons (Administration) Act 1978 as amended by the Government and Resources and Accounts Act 2000.

**Structure** 2. The Estimate at Section 4 is accompanied by explanatory notes containing basic information intended to put it into context, including a general description of the expenditure involved, and an explanation of the Accounting Officer's responsibilities for the Estimate.

3. The core elements of the Estimate, which consist of the sums and services to be voted in the resource-based Main Supply Estimate, are produced in three parts.

**Part I** 4. Part I of the Main Supply Estimate contains the following:

- (i) the net provision in resource, capital and cash sought;
- (ii) any amounts which have already been allocated in the Vote on Account;
- (iii) a formal description of the services to be financed from the Estimate and the income to be used to offset gross spending (known as its Ambit); and
- (iv) who will account for the Estimate.

5. The net resource, capital and cash expenditure limits and the Expenditure and Income ambits will be reproduced in the Supply and Appropriation (Main Estimates) Act. Together they provide the statutory authority for the expenditure.

**Parts II and III** 6. These sections provide a breakdown of the expenditure for which approval is sought and are accompanied by notes. The Estimate and supporting statements provide an explanation of the expenditure that the House of Commons proposes to finance from funds made available by Parliament.

**Note A- Statement of Comprehensive Net Expenditure and Reconciliation Table** show the Net Administration Costs, Total Net Operating Costs and the Total Resource Budget.

**Note B- Analysis of Income** provides details of the House of Commons: Administration's income.

**Note C- Analysis of Consolidated Fund Extra Receipts** provide details of income that is to be paid to the Consolidated Fund.

**Note D – Explanation of Accounting Officer responsibilities** sets out the Clerk of the House's relevant responsibilities as Accounting Officer.





## **SECTION 3. PARLIAMENTARY PROCEDURE**

1. Parliament's consideration of the Supply Estimates is part of its Supply procedure, by which it approves all requests for funds.
2. The process consists of several stages and full details are provided in the Central Government Supply Estimates. The House of Commons: Administration Estimate follows the same broad principles.

# **SECTION 4. HOUSE OF COMMONS: ADMINISTRATION MAIN SUPPLY ESTIMATE**

## **INTRODUCTION**

1. This Estimate provides for expenditure relating to the administration of the House of Commons in supporting a thriving Parliamentary democracy.
2. The main costs of salaries and allowances paid to individual Members of Parliament (MPs) are met through the Estimate laid by the Independent Parliamentary Standards Authority. Certain elements of the expenditure by the House of Commons attributable to political parties or individual Members are met through the Members Estimate which is laid as part of the Central Government Supply Estimates. There is also a separate Estimate for the House of Lords.

**PART I**

	Voted	Non-Voted	Total	£
<b>Departmental Expenditure Limit equivalent</b>				
Resource	421,493,000	-	421,493,000	
Capital	165,490,000	-	165,490,000	
<b>Non-Budget Expenditure</b>	-	-	-	
<b>Total Net Budget</b>				
Resource	421,493,000	-	421,493,000	
Capital	165,490,000	-	165,490,000	
<b>Net cash requirement</b>	527,983,000	-	527,983,000	

Amounts required in the year ending 31 March 2025 for expenditure by the House of Commons: Administration on:

**DEPARTMENTAL EXPENDITURE LIMIT EQUIVALENT:**Expenditure arising from:

- General administration of the House of Commons and activities undertaken to meet Parliament's objectives, associated commercial activities; grants to organisations who promote the House of Commons' objectives and other non-cash costs.

Income arising from:

- Rental, fees and charges in connection with activities within Parliament.

The **Clerk of the House of Commons** will account for this Estimate.

**PART I (CONTINUED)**

	Voted total	Allocated in Vote on Account (HC 586)	£ Balance to Complete
<b>Departmental Expenditure Limit equivalent</b>			
Resource	421,493,000	180,462,000	241,031,000
Capital	165,490,000	67,901,000	97,589,000
<b>Non-Budget Expenditure</b>	-	-	-
<b>Total Net Budget</b>			
Resource	421,493,000	180,462,000	241,031,000
Capital	165,490,000	67,901,000	97,589,000
<b>Net cash requirement</b>	527,983,000	221,595,000	306,388,000

**PART II: SUBHEAD DETAIL**

													£'000
2024-25											2023-24		
Plans											Plans		
Resources							Capital			Resources	Capital		
Administration			Programme			Total							
Gross	Income	Net	Gross	Income	Net	Net	Gross	Income	Net	Net	Net		
1	2	3	4	5	6	7	8	9	10	11	12		
<b>Departmental Expenditure Limit equivalent</b>													
<b>Voted expenditure</b>													
	443,159	-21,666	421,493	-	-	-	421,493	165,490	-	165,490	422,526	145,892	
A Administration	443,159	-21,666	421,493	-	-	-	421,493	165,490	-	165,490	422,526	145,892	
<b>Total voted DEL equivalent</b>													
	443,159	-21,666	421,493	-	-	-	421,493	165,490	-	165,490	422,526	145,892	
<b>Total DEL Equivalent</b>													
	443,159	-21,666	421,493	-	-	-	421,493	165,490	-	165,490	422,526	145,892	
<b>Voted expenditure</b>													
	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Non-voted expenditure</b>													
	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Total for Estimate</b>													
	443,159	-21,666	421,493	-	-	-	421,493	165,490	-	165,490	422,526	145,892	

**PART II: RESCOURE TO CASH RECONCILLATION**

	2024-25 Plans	2023-24 Plans	2022-23 Outturn
<b>Net Resource Requirement</b>	<b>421,493</b>	<b>422,526</b>	<b>375,624</b>
<b>Net Capital Requirement</b>	<b>165,490</b>	<b>145,892</b>	<b>115,682</b>
<b>Accruals to cash adjustments:</b>	<b>-59,000</b>	<b>-80,985</b>	<b>-83,711</b>
<i>Of Which:</i>			
<i>Adjustment for ALBs:</i>			
<i>Remove voted resource and capital</i>	-	-	-
<i>Add cash grant-in-aid</i>	-	-	-
<i>Adjustments to remove non-cash items:</i>	-	-	-
Depreciation	-59,000	-59,485	-96,247
Loss on revaluation	-	-21,500	-
New provisions and adjustments to previous provisions	-	-	-
Departmental Unallocated Provision	-	-	-
Capital provision	-	-	-
Prior Period Adjustments	-	-	8,142
Other non-cash items	-	-	-
<i>Adjustments to reflect movements in working balances:</i>	-	-	325
Increase (+) / decrease (-) in stock	-	-	7,475
Increase (+) / decrease (-) in debtors	-	-	-3,430
Increase (-) / decrease (+) in creditors	-	-	24
Use of provisions	-	-	-
<b>Removal of non-voted budget items</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cash Requirement</b>	<b>527,983</b>	<b>487,433</b>	<b>407,595</b>

## PART III NOTE A

### STATEMENT OF COMPREHENSIVE NET EXPENDITURE & RECONCILIATION TABLE

	£'000		
	2024-25	2023-24	2022-23
	Plans	Plans	Outturn
Gross Administration Costs	443,159	440,879	391,111
<i>Less:</i>			
Administration DEL Income	-21,666	-18,353	-15,487
<b>Net Administration Costs</b>	-	-	-
Gross Programme Costs	421,493	422,526	375,624
<i>Less:</i>			
Programme DEL Equiv. Income	-21,666	-18,353	-15,487
Programme AME Income	-	-	-
Non-budget income	-	-	-
<b>Net Programme Costs</b>	<b>421,493</b>	<b>422,526</b>	<b>375,624</b>
<b>Total Net Operating Costs</b>	<b>421,493</b>	<b>422,526</b>	<b>375,624</b>
<i>Of which:</i>			
Resource DEL Equiv.	421,493	422,526	375,624
Capital DEL	-	-	-
Resource AME	-	-	-
Capital AME	-	-	-
Non-budget	-	-	-
<i>Adjustments to include:</i>			
Departmental Unallocated Provision (resource)	-	-	-
Consolidated Fund Extra Receipts in the budget but not in the SoCNE	-	-	-
<i>Adjustments to remove:</i>			
Capital in the SoCNE	-	-	-
Grants to devolved administrations	-	-	-
Non-Budget Consolidated Fund Extra Receipts in the SoCNE	-	-	-
Other adjustments	-	-	-
<b>Total Resource Budget</b>	<b>421,493</b>	<b>422,526</b>	<b>375,624</b>
<i>Of which:</i>			
Resource DEL Equiv.	421,493	422,526	375,624
Resource AME	-	-	-
<i>Adjustments to include:</i>			
Grants to devolved administrations	-	-	-
Prior period adjustments	-	-	-
<i>Adjustments to remove:</i>			
Consolidated Fund Extra Receipts in the resource budget	-	-	-
Other adjustments	-	-	-
<b>Total Resource (Estimate)</b>	<b>421,493</b>	<b>422,526</b>	<b>375,624</b>



**PART III NOTE B - ANALYSIS OF INCOME**

	£'000		
	2024-25	2023-24	2022-23
	Plans	Plans	Outturn
<b>Voted Resource DEL</b>			
<b>Programme</b>			
Administration			
Sales of Goods and Services	-21,666	-18,353	-15,487
Other Income	-	-	-
<b>Total Sales of Goods and Services</b>	<b>-21,666</b>	<b>18,353</b>	<b>-15,487</b>
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Programme</b>	<b>-21,666</b>	<b>18,353</b>	<b>-15,487</b>
<b>Total Voted Resource DEL</b>	<b>-21,666</b>	<b>18,353</b>	<b>-15,487</b>
<b>Total Voted Resource Income</b>	<b>-21,666</b>	<b>18,353</b>	<b>-15,487</b>

**PART III NOTE C**  
**ANALYSIS OF CONSOLIDATED FUND EXTRA RECEIPTS**

No CFER income or receipts are expected in 2024-25 or 2023-24. No CFER income or receipts were received in 2022-23

## **PART III NOTE D**

### **EXPLANATION OF ACCOUNTING OFFICER RESPONSIBILITIES**

In accordance with Section 3(2) of the House of Commons (Administration) Act 1978 the House of Commons Commission has appointed the Clerk of the House of Commons, Tom Goldsmith, as the Accounting Officer for the House of Commons: Administration Estimate.

The Clerk of the House of Commons, as Accounting Officer, has personal responsibility for the preparation of the House of Commons Administration Resource Accounts, and is also responsible for the use of public money and stewardship of assets. In discharging these responsibilities, particular regard is given to:

- Observing any accounting and disclosure requirements and applying suitable accounting policies on a consistent basis;
- Making judgements and estimates on a reasonable basis;
- Stating whether applicable accounting standards as set out in the House of Commons Financial Reporting Manual have been followed, and explaining any material departures in the accounts; and
- Preparing the accounts on a going concern basis.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which an Accounting Officer is answerable, for keeping proper records and for safeguarding the House's assets, are set out in *Managing Public Money* issued by the Treasury.