



HOUSES OF PARLIAMENT

Commission brief for an artist residency to commemorate and celebrate the development of race discrimination legislation

The Speaker's Advisory Committee on Works of Art seeks to commission a UK-based practitioner working in the areas of fine art, iPad/digital art, photography, design or craft to undertake a residency to create six new artworks relating to the development of race discrimination legislation. The residency will take the form of:

- six participatory workshops with diverse communities across the UK, each resulting in a new work which will remain within the community at the end of the programme.
- seven exhibitions, six taking place October to November 2018 within the participating local communities, and one in early 2019 in the Houses of Parliament.

The residency is to mark the campaign for, and the passing of early race discrimination legislation in 1965, 1968 and 1976, it will reflect and celebrate:

- the growth of an inclusive democracy;
- the people who campaigned and fought for the changes of legislation;
- the experience of the generations who, empowered by the legislation, continued to campaign.

Each local workshop programme will be delivered in collaboration with a regional/national arts, heritage, higher education or government organisation. These key stakeholders will help identify and support community groups to participate in the workshop programme.

Community groups for the programme will be those who represent and champion the needs of BAME communities and will include, but will not be limited to, participants with first-hand experience of living in the UK at the time of the passing of this early legislation.

Through working collaboratively with these community groups, the practitioner will build up, over the course of the residency, an understanding of the need for and the impact of this legislation on the lives of the programme's participants. Additionally, the practitioner will be expected to, and supported in, pursuing other forms of research, including reviewing the official records of Parliament (Hansard, Committee reports, Acts etc.), and meeting

academics, Parliamentarians, and other specialists, to gain a greater understanding of how Parliament reacted to the demands for race equality.

At the end of the residency the practitioner will be invited to develop a proposal (based on all that they have learned from participants and from research) for a piece of art suitable for permanent display in Parliament and acquisition into the Parliamentary Art Collection. See Appendix 1 for further detail.

A fee of £25,000.00 (including VAT if applicable) will be paid to the successful practitioner for the residency. Practitioners will be paid on a freelance self-employed basis and will be responsible for their own tax and National Insurance contributions. Additional funds are available for workshop materials. A separate commission fee will be paid for the creation of a permanent piece of art on the acceptance by the Speaker's Advisory Committee on Works of Art of an agreeable proposal.

The outcome of the residency will be:

- Six new artworks created with community participants which celebrate and reflect on the passing and impact of early race discrimination legislation, as well as those who campaigned to create such change. The completed works will belong to and remain with the participating communities.
- Six local temporary exhibitions of their community's completed artwork.
- A final temporary exhibition in Parliament which brings all six pieces together.
- Inspired multicultural creative engagement which includes non-arts audiences/participants.
- Greater shared understanding of the need for and the impact of race equality legislation amongst a range of audiences and participants.

The practitioner - the successful candidate will:

- Be an experienced/mid-career fine art, iPad/digital art, photography, design or craft practitioner.
- Have a proven track record of socially engaged practice. Be interested in race equality and may have previous experience of working in this area.
- Have a proven track record of working on and delivering successful community projects. Work with diverse or hard-to-reach communities is desirable though not essential.

- Be able to demonstrate confidence, vision and creative aptitude for developing inclusive arts activities within a wide range of communities.
- Be articulate and have good communication skills. Be confident in being able to inspire and explain artistic ideas to a lay audience of individual stakeholders, committees and external agencies (e.g. participating communities, academics, interest groups).
- Be a self-starter, able to manage and sustain a community arts programme over a period of 18 months.
- Be able to provide evidence of successfully working to deadlines and having good time management skills.
- Have a proven track record of producing research based art work.
- Be able to provide examples of experience of working productively with corporate clients or large public institutions.
- Be committed to inclusive practice.
- Be UK based.

The principles of equality, diversity and inclusion are at the heart of the House of Commons Service. We welcome applications from all suitably qualified people. We would particularly welcome applications from BAME practitioners who both reflect the participants for this programme and are currently under-represented within the Parliamentary Art Collection's programme. In the case of a Deaf or disabled artist being appointed in this role, access support will be made available.

See Appendix Two for a case study highlighting how Parliament has previously worked with artists from diverse backgrounds on commissioned projects.

Expectations of the residency

The Committee will expect the practitioner to:

- Work with Parliament to identify six regional/national partners to act as key stakeholders. These partners will include large organisations such as museums, galleries, universities, local authorities or devolved governments.
- With the support of key stakeholders and Parliamentary Outreach, identify and establish community partnerships with appropriate organisations and individuals who will participate in the workshops. These will include neighbourhood groups, faith groups, local campaign groups, local charities each with individuals with first-hand experience of living in the UK before and after the passing of early race discrimination legislation.

- Run six community-based art workshops across the UK, each resulting in an art work and exhibition.
- Support and attend each local exhibition and the final exhibition within the Houses of Parliament.
- Manage, with key stakeholders and Parliamentary Outreach, the day-to-day practical and physical elements of the workshops and exhibitions.
- Work with Parliament on the delivery of the final exhibition.
- Actively seek out information relevant to the programme.
- Complete the community programme by November 2018 and be ready for exhibition in Parliament for January 2019.
- Spend approximately 80 days actively working on the project. The working pattern and programme of work will be agreed with the successful candidate at the beginning of the residency but it is envisaged that at least five days of hands-on creative work will be delivered in each community.
- Maintain regular contact with the Consultant Project Manager, Deputy Curator, and stakeholder organisations and community participants.
- Submit interim reports during workshop process and a final report at the end of the project.
- Under the guidance of Parliament, be confident to talk to the press about their work and this programme. Support Parliamentary press and marketing campaigns. Media training will be provided if required.
- Contribute to monthly reports (written and/or verbal) to the Speaker's Advisory Committee on Works of Art. Attend, as required, meetings with House management and other Member committees to give presentations on the work of the residency (this is not intended to be onerous but to gain understanding of the concerns of key stakeholders and to provide an opportunity to promote the residency).

We will provide the practitioner with:

- Points of contact for day-to-day support of the residency.
- Support in establishing a working relationship with key stakeholder organisations in each regional/national area of the residency.
- The support of a Parliamentary Outreach Officer in each region/nation. Officers will: support identifying and recruiting participatory groups, run a workshop on how Parliament works and how participants can get more involved, support the day-to-day workshop programme and exhibition.

- An induction to include: a background briefing on the development of race discrimination legislation and an orientation session introducing Parliament as a working institution and the Palace of Westminster as a building.
- Access to the Parliamentary Archives and any specialist training required to undertake research in the archives.
- Access to specialist staff in the Curator's Office, Parliamentary Archives, Parliamentary Outreach, House of Commons Library, Education Service, Outreach Service and others as required.
- Support from the House of Commons media team if contact with the press is required.
- Advice and support as required in writing up the consequential proposal for a permanent artwork.

How to apply

Applicants should apply in writing or by email, applications should be mindful of the requirements for a successful applicant (as set out above) and should consist of:

- 1 CV – maximum two pages
- 2 A letter of application (maximum two pages) explaining your interest in and why you think that you are right for this residency. **You should confirm in the letter that you are available for interview during week commencing 24 April 2017, and if successful could start work on the residency by the end of May 2017.**
- 3 A selection of images of your past work, this should be **no more than two sides of A3** (or 4 sides of A4), if submitted by email they should be sent as pdf attachments and titled 'Image 1', 'Image 2' etc. An accompanying list should be provided in the following format:
 - Image [1], [title], [materials used], [dimensions], [year made], [brief description]
- 4 The name and contact details of three referees, at least one of whom can comment from first-hand experience of your professional practice and one of whom can comment from first-hand experience of your community-led practice.
- 5 Your own contact details including email address.
- 6 **Total file size should not exceed 3mb** and we suggest images should print no higher than 150dpi

Note: If you are invited for interview you will be sent a security form for completion. The completed form must be brought to the interview. **This commission can only be awarded once the applicant has cleared the standard security check required to obtain a pass to the Parliamentary Estate.**

APPLICATIONS MUST BE SUBMITTED BY 12:00 NOON ON WEDNESDAY 12 APRIL 2017.

and should be posted to:

Melanie Unwin
Curator's Office
Houses of Parliament
London SW1A 0AA

and clearly marked 'Race Relations Act Commission' in the top left hand corner of the envelope.

OR

Email submissions can be accepted but must not be larger than **3MB** in size and should be sent to curator@parliament.uk the subject line should say 'Race Relations Act Commission'.

It is not possible to accept hand delivered applications.

Submissions received after 12:00 noon will be discounted.

We regret we will not be able to return application materials.

If you require access support to enable you to complete this process, please email curator@parliament.uk or telephone 0207 219 3157, preferably before March 29th to discuss your requirements.

Recruitment process

Interviews will take place during week commencing 24th April 2017 in the House of Commons. Reasonable out-of-London travel expenses will be paid on production of invoices including receipts. Parliament cannot reimburse first class travel unless proof is available that this was the cheapest option at the time of booking. Overnight expenses cannot be reimbursed without prior approval.

The interview panel will comprise of MP members of The Speaker's Advisory Committee on Works of Art as well as Parliamentary officials and arts professionals.

The interview board will assess interviewees using the following criteria:

- Evidence of understanding the residency brief.
- Quality and relevance of previous artistic and community-led work, including ability to provide a creative response to a brief.
- Evidence of good communication skills.
- Evidence of previous experience of successfully working with corporate clients or large public institutions.
- Ability to manage time and to complete the programme within the period of the residency.
- Previous experience and evidence of ability to complete a project in a professional manner.
- Evidence of a basic understanding of and interest in race equality.
- Evidence of working in an accessible and inclusive way.

Other information

1. Images of the residency outcomes may also be used in an array of associated marketing materials.
2. Prior to application we strongly recommend that you view the following resources:
 - www.parliament.uk – for information about the UK Parliament
 - <https://www.parliament.uk/about/living-heritage/transformingsociety/private-lives/relationships/collections1/race-relations-act-1965/race-relations-act-1965/>
 - <http://www.parliament.uk/business/news/2016/july/your-story-our-history/>

You may also find the following sites helpful:

- <http://www.nationalarchives.gov.uk/cabinetpapers/themes/discrimination-race-relations-policy.htm>

- <http://www.runnymedetrust.org/projects-and-publications/parliament/1965-race-relations-act.html>
- <http://www.irr.org.uk/news/the-race-relations-act-1965-blessing-or-curse/>
- http://news.bbc.co.uk/onthisday/hi/dates/stories/december/8/newsid_4457000/4457112.stm
- http://news.bbc.co.uk/onthisday/hi/dates/stories/november/26/newsid_3220000/3220635.stm